



QEP Steering Committee

Meeting Agenda

January 12, 2024, 11:30am

ACAD 701 or Zoom

Agenda

1. Approve minutes from December 19, 2023 meeting
2. Review Call for Proposals; timing for a reminder email between Jan 12/Feb 12
3. Review Form to receive proposal content
4. Familiarize committee members with the SACSCOC Evaluation Framework (Rubric); this rubric will be used to evaluate the proposals
5. Discuss approaches to gather feedback from campus on submitted proposals.
6. What is the functional plan for reviewing the proposals?
7. Dialogue around encouraging faculty and staff to submit proposals (Faculty Senate, committee meetings, other department/college meetings, etc.); who will present at what meeting?

Next Meetings

- January 26, 2:30pm
- Monday, Feb 12 at 1pm (deadline for submitting proposals)
- February 23, 9:00-11am; *this is a 2 hr meeting to review proposals*
- March 1, 2pm recommended